



GOVERNMENT OF PAKISTAN
NATIONAL HEALTH SERVICES, REGULATIONS & COORDINATION
3rd Floor, Kohsar Complex, Pak Secretariat, Islamabad



SITUATION VACANT

Applications are invited from Pakistani Nationals to fill the position of **National Coordinator** in the PSDP funded Project “**Strengthening Common Management Unit (CMU) for AIDS, TB and Malaria and accelerating response to control the three diseases in Pakistan**” under Ministry of NHSR&C, Islamabad for appointment on contract basis, up to 30th June 2025, OR till the completion of project, whichever is earlier.

S. No.	Name of Post	PPS	Max Age	Educational Qualification & Experience	Regional / Provincial Quota
01	National Coordinator (CMU) No. of Posts = (1)	10	45 Years + (05 years General age relaxation) = 50 years	MBBS (recognized by PM&DC) OR Masters in Social Sciences/Public Health. Postgraduate Higher Degree in Medical faculty / Public Health with 10 years' experience in the relevant field. OR Postgraduate Diploma in Public Health with 15 years' experience.	Merit-01

GENERAL INSTRUCTIONS/INFORMATION:

- Experience gained after the required qualification will be considered/counted.
- Age will be calculated with effect from the last date of submission of applications.
- Candidates already in Govt. Service should send their applications through proper channel.
- Eligibility of candidate will be determined on the basis of academic qualification, experience, age etc.
- Information provided in the application forms will be verified. In case of any false or forged information, M/o NHSR&C reserves the right to cancel the candidature at any stage (even after employment, if so revealed later) and to initiate a legal action against the applicant.
- Incomplete applications, advance copy as well as received after due date shall not be entertained.
- Only shortlisted applicants will be called for test/interview.
- No TA/DA will be admissible for the purpose of test/interview.
- Without photograph / complete CV of applicant shall not be entertained.
- The Competent authority reserves the right to cancel/postpone recruitment process at any stage.

How to Apply

Interested candidates should submit their applications along with CV and attested copy of testimonials to the office of undersigned **within 15 days** from the date of publication of the advertisement. Application form can be downloaded from <https://www.nhsrc.gov.pk/Jobs>.

Dr. M. Wasim Tariq
Section Officer (Admin-III)
M/o National Health Services Regulations & Coordination,
3rd Floor, Kohsar Complex, Pak Secretariat, Islamabad. Ph# 051-9245961

Application Form

1. Post Applied For: -----
2. Name of Candidates: -----
3. Father/Husband Name: -----
4. Date of Birth (D/M/Y): -----
5. Domicile: -----
6. CNIC No: -----
7. Contact No: -----
8. Email: -----
9. Address: -----



10. Educational Qualification:

S#	Degree /Examination (Highest Degree at Top)	Year of Passing	University / Board	Class / Division

11. Employment Details:

S#	Designation	Company / Organization	From	To	Total Exp (year/Month)

(Please attach additional sheet(s) if required)

12. Declaration:

I hereby declare that all the information /statement made by me in the application form is true and complete to the best of my knowledge and I belief, that nothing has been concealed or suppressed. I also understand that in case, any of my statements is found untrue at any stage of recruitment and thereafter, I shall be disqualified for the post applied for and I shall be liable for any penal action

Signature of Candidate

Date: -----

Job Descriptions

National Coordinator-NC (PPS-10)

“Strengthening Common Management Unit for AIDS, TB and Malaria and accelerating response to control the three diseases in Pakistan”

- Focal Person for Coordination and Implementation of Global Fund Grants as Principal Recipient.
- Ensure timely implementation of activities as per approved work plan.
- Coordination/ Support Global Fund, Local Fund Agent and Office of the inspector general to inspect, monitor and evaluate GF grants.
- Nation-wide coordination of TB/HIV/Malaria control activities.
- Inter PR coordination with other PR for TB/HIV/Malaria Control.
- Submit quarterly progress and disbursement requests to GF.
- Coordination with Provinces for implementation of GF grants.
- Policy formulation and strategic planning for effective TB/HIV/Malaria control in Pakistan